

Chris SNUGGS



- born 1947
- British - married - 4 children
- full driving licence - former PSV licence holder
- chrissnuggs@gmail.com

MISSION STATEMENT: I am a hands-on achiever, ambitious to see the concrete results of individual and team efforts. I appreciate excellence in all its guises, and the dedication required to achieve it. I have always been totally committed to all the various organisations I have worked for.

PRACTICE

- 9/19 - 2/20 **English Teacher at ISUGA**, a division of EMBA, the Quimper Chamber of Commerce
- 9/16 - 6/17 **English Teacher at the Deutsche-Schule-Tokyo-Yokohama:** various classes, including 23 nine & ten-year-olds
- 1-5/2015 **Director of Operations** at the **Broadstairs English Centre**, 2-4 St Peters Park Rd, Broadstairs, Kent, CT10 2BL
- 2012/2013 - **English teacher for Sprachlehrinstitut (SLI) & International Graduate Academy (IGA) - Albert-Ludwigs-Universität, Freiburg, Germany - courses: "Academic Writing" & "IELTS"**
- **business English teaching for Solar Info Center, Freiburg**
- 9/09-7/10 **full-time teacher of English in the state secondary school Realschule an der Salzstrasse**, Kempten, Germany
- 1/09 to 6/09 **Deputy Head of the Lycée Privé International Berthe & Jean** - a new, private 600-pupil mixed boarding school ("Lycée Complet") 25km from Libreville, Gabon in Central Africa: responsible with school director for all aspects of course programme based on French Baccalaureat, including management and teacher-training of 20-strong staff - also with considerable responsibility for the running of the boarding and medical facilities
- 98 to 12/08 **Director of Studies, ISUGA, Institut Supérieur de Management Europe-Asie** - *recognized postgraduate business school specializing in Asian Studies in Quimper, France*
- all course planning, execution & development
 - liaising with visiting teachers & local companies
 - supervision of student studies & progress
 - production & provision of high-class admin & publicity
 - design & maintenance of school website and intranet
 - programming administrative & pedagogical databases
 - promotional trips to Far East
 - motivation and training of resident language teachers
- 86 -98 **Deputy-Principal, Kent School of English** - *specialist private language school in Broadstairs, England:*
- planned courses & wrote teaching materials
 - taught all categories and levels of students
 - specialised in technical and business English
 - promotional trips to Belgium, France, Germany, Hungary, Italy, Poland, Spain, Switzerland
 - carried out marketing research & produced publicity material
 - programmed student database and supervised Novell network
 - Director, Edinburgh & Kings Lynn summer language centres - all planning, execution and supervision of residential courses
- 76 - 98 **Assistant Teacher**, then six years as **Head of Languages Dept, Meopham Secondary School, Meopham, Kent**
- responsible for all dept planning & course execution
 - led, motivated & trained team of language teachers
 - implemented TEFL methods into FL methodology
 - specialist in production of classroom practice material
 - initiated and organized for 10 years student exchanges with French & German secondary schools
- 74 - 76 **English Teacher, Halepaghen Schule** - *state 'Gymnasium' in Buxtehude, Germany:* full member of staff
- 71 - 74 **Assistant Language Teacher, Dane Court Technical High School** - *Broadstairs, KENT*

THEORY

1987	Dip TEFL, Christchurch College, Canterbury, Kent	1971	Cert Ed (PGCE), St John's College, Oxford University
1974	Cert TEFL, Hilderstone College, Broadstairs, Kent	1970	BA Hons (French), University of Kent at Canterbury

COMPUTING

- **Dreamweaver & Fireworks** - advanced: *built school website*
- **Corel Wordperfect** - expert: *produced school handbook and multiple promotional and academic materials*
- **MS Access database** - advanced: *designed school administrative & pedagogical databases, including for library*
- **MS Excel & PPT** - advanced: *teacher on course programme*
- **Windows Office** - proficient in Word, Outlook, Powerpoint etc
- **Photoshop** - competent
- **Windows Network Assistant Administrator**

COMMUNICATION

English : native **French** : fluent, including written **German** : fluent **Spanish** : advanced **Japanese** : beginner

INTERESTS

- languages, communication & humour
- English language: *grammar, style, proofreading*
- education & personal development
- politics & current affairs
- DIY (*installed complete central heating system*)
- photography: still & video
- computing, *particularly websites, databases & spreadsheets*
- music: *amateurish flute, clarinet & keyboard*